



Pittsfield Cultural Council  
P.O. Box 1192 Pittsfield MA 01202  
Email: [pittsfieldculture@yahoo.com](mailto:pittsfieldculture@yahoo.com)  
Local Web Page: [www.webartntech.com/pcc](http://www.webartntech.com/pcc)

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## **Pittsfield Cultural Council Grant Guidelines & Reimbursement Process**

1. Final approval of funding is given by the Massachusetts Cultural Council.
2. Funds granted are paid on a reimbursement basis only following project completion, or in partial payments if pre-approved by the Pittsfield Cultural Council.
3. Any changes to the project, after approval of original grant must be submitted in writing or email to [pittsfieldculture@yahoo.com](mailto:pittsfieldculture@yahoo.com). Changes must be approved by the Pittsfield Cultural Council in advance of the event.
4. Projects must be completed within eighteen months from the date of the application (for example: If application dated October 15, 2010 then completion deadline is April 15, 2012).
5. The PCC logo must be used in all advertising materials. Those who fail to do so may be ineligible to receive subsequent funding. Please use the links below to download the logo graphic files or visit our local web page.
6. In all published materials, please include the logo and this statement "This program is sponsored in part by a grant from the Pittsfield Cultural Council".
7. Grantees must submit a final report with proofs of financial expenditures and documentation from the event such as the flyer, newspaper article, printed program, etc. All materials must be submitted with the reimbursement request form. Please use the links below to access the reimbursement request form or visit our local web page or email [pittsfieldculture@yahoo.com](mailto:pittsfieldculture@yahoo.com).

[Download Documents Page: Pittsfield Cultural Council Logo Download Page](#)

[Download Documents Page: 2011 Grant Reimbursement Request Form](#)

Thank you again for your contribution to the arts and culture in the city of Pittsfield.  
Councils Local Web Page: [www.webartntech.com/pcc/](http://www.webartntech.com/pcc/)